Minutes of General Meeting

Date: 10th December, 2014

Meeting Commenced: 8:10pm

Chairperson: Liga Hegner

Minutes: Frank Gao

P&C Membership for 2015

| Joanne Foster | Carolyn Vanderklauw | Murray Stokan *
|----------------|---------------------|-------------------
| Frank Gao     | Rick Foster *       | Lisa Stokan       |
| Kate Scotter  | Daniella Fattoretto | Carrie Prosser-Shaw |
| Tanya Strachan| Liga Hegner         | Emir Lopez        |
| Katherine Mullen| Andrew Olennick    | Nic Tedesco      |

*Need to attend a meeting before voting

1. Attendance this meeting

<table>
<thead>
<tr>
<th>Joanne Foster</th>
<th>Carolyn Vanderklauw</th>
<th>Megan Gibbons</th>
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<tbody>
<tr>
<td>Frank Gao</td>
<td>Denise Lockery</td>
<td>Lisa Stokan</td>
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<tr>
<td>Kate Scotter</td>
<td>Daniella Fattoretto</td>
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2. Apologies

Rick Foster, Murray Stokan, Van Ly

3. PRESIDENT’S WELCOME (LH)

3.1 Previous Minutes

- Minutes from 12th November 2014 meeting were discussed
- Current version of minutes for 12th November 2014 meeting passed
- Moved: Liga Hegner, Seconded: Daniella Fattoretto

4. Business Arising

N/A

5. CORRESPONDENCE (LH)

5.1 IN

N/A
5.2 OUT

- Minutes of the November 2014 General Meeting to distribution list
- Minutes of the 2013 AGM to distribution list
- Proposed agenda for 2014 AGM to distribution list
- Proposed agenda for December 2014 General Meeting to distribution list

6. REPORTS

6.1 Treasurer (KS)
- November and December reports to be presented in Feb meeting

6.2 Canteen (AH)
- Replacement freezer has arrived, it is good
- Thank you to volunteers for the whole year, noted in 10th December school newsletter
- The canteen will not be open for lunch orders or to sell food on Thursday December 11
- To promote healthy choices by students, tickets to be issued with certain healthy items that students choose, tickets can be used to win a prize such as a soccer ball. Details to be discussed at later meetings. Approved by meeting majority to go ahead with prize program

6.3 Uniform shop
- No report

6.4 School Community Club (SCC) (RO)
- No report

6.5 Principal’s Report (MG)
- Please see attached Principal’s Report
- Landscaping has been paid by the school, to be reimbursed by P&C at next meeting

6.6 Deputy Principal’s Report (DL)
- Presentation day on Fri 12 December, at Castle Grand, Castle Hill police will help with traffic control to benefit the students
  1. K-2, 9:30-10:30
  2. 3-4, 10:30-12:00
  3. 5-6, 12:00-13:50

7. GENERAL BUSINESSS
| Megan Gibbons: Defibrillator has arrived, big thank you to Lisa and Murray Stokan for organising it in time for gala day |
| Carolyn Vanderklauw: there has been no teddy bear sleepover day and pyjamas day this year, would be good to have them next year |
| Joanne Foster: can we please make sure that future year 6 farewell not clash with Castle Hill High school presentation |
| BBQ to welcome new families to be held on 22\textsuperscript{nd} February, flyer to be ready by 18 December for parents |
| Election day BBQ to be held 28\textsuperscript{th} March |
| Life membership nomination next meeting |

Meeting Closed: 9.20pm  
Next Meeting: 11 February 2015
Principal’s Report – 10/12-14
M. Gibbons – Rel Principal

Students
• Planning for 2015 has 34 classes. 2 new demountables coming. One will arrive during holidays ready (hopefully) for 2015 start.
• Kinder enrolments sitting on 139 so we anticipate 7 classes for 2015.

Staffing
• 5 new staff members coming – three appointed.
  1. Angela Sainsbury – coming from Killarney Vale
  2. Alyssa Christey – coming from Quakers Hill
  3. Kimberley Sluiter – coming from Hambeldon
  4. Selecting from matched candidates – process should be finished this term and new staff member begins day 1 2015.
  5. New staff member to be selected from open ad – process to happen 2015 with new staff member to staff hopefully beginning week 7 2015.
• Principal Position – it will be filled through open ad and merit selection process. Timeframe for process was advertised in today’s newsletter. Sample letter of requirements shown at P&C. P&C will need to choose a representative for the panel. If the selected person does not have panel training this can be done through the school prior to panel starting.

Properties
• New demountables coming
• Vandalism – a couple of minor incidents in the last week – paint being peeled.

General
• 5P Planning process continues. Executive had a planning day and have started to transfer ideas into a formal plan. Three strategic directions are;
  1. Quality Learning
  2. Quality communication and technology
  3. Quality engagement and well-being
The school plan will be finalised and uploaded to school website by the end of Term 1 2015.
• Gala Day - tomorrow 12noon-2pm. Mufti day with gold coin donation.
• Year 6 Farewell - this evening
• Presentation Day – this Friday 12/12 at Castle Grand